

**Early Years and
Out of School Care**



Care Commission Registered



Car Escort - To & From School



Holiday Cover



Fun/Educational Activities



Snacks and Lunch Provided



References Available

For more information, please contact

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Service Details

Service Aims

- To enable parents/carers to take up or continue in training, education or employment whilst knowing that their children aged 0-12 years are cared for in a safe and stimulating environment.
- To ensure that children have the opportunity to experience a wide range of fun and educational activities and outings with new friends which covers their physical, intellectual, emotional and social development.
- To ensure that each individual child's needs and interests are met.

What?

The Early Years service provides childcare for children aged from birth to five years, throughout the year.

The Out of School Care service provides term time and holiday cover childcare for school aged children. Car escort is available to and from schools within Port Glasgow during term time.

Provision is available for short or long term cover, whether you need childcare to accept employment or a shorter period of care to enable you to take up a training course.

The service involves planning and implementing fun and educational activities in a safe and stimulating environment and building good relationships with children and parents. Children using the service have the opportunity to meet and play with a wider group of friends.

Where?

The service is provided within Springwell Cottage in Port Glasgow, incorporating local amenities and places of interest in Inverclyde, Paisley and Glasgow.

When?

Childcare operates throughout the year from 8am to 6pm, Monday to Friday. You can book your child in on the days that you require,

Fees

£4.00 per hour.

Escorting to and from school, and snacks and lunches where applicable, are provided free of charge.

Home escorting service available by negotiation.



Credentials

Introduction

Hi, I'm Lesley Jane Smith. I have been providing Springwell Childcare in Port Glasgow since the beginning of 1997. I enjoy playing and coaching netball, reading, piano playing, art and design and house restoration. I have a love of animals and enjoy being a mother to my son.

Experience

I began my career in childcare in 1990 as a volunteer in a nursery and drop in crèche, then became a childcare worker, Baby Room Manager and Playscheme Leader in a family centre. I then took up promotion as a Family Centre Depute. I moved on to becoming an Out of School Care Manager of a locally run project. I have also held the position of Administration Co-ordinator and Early Years Educator within a local community nursery, specialising in musical support to work on children's individual developmental needs.

Qualifications

I am currently working towards a BA honours degree in Childhood and Youth Studies, and hold an HNC in 'Working with Children in their Early Years', basic and advanced certificates in courses by the Scottish Pre-School Play Association and several Open University certificates relating to children's needs and development.

I have undertaken training on children's play and learning opportunities, development and health and safety issues, have passed the St Andrew's First Aider Course and have been a recognised Open University Pack Tutor.



Quality Assurance

This service is inspected annually through the Care Commission, which investigates: –

- The quality of interaction with children
- Relationships with parents/carers
- Programming, implementation and evaluation of activities
- Health and safety issues and emergency procedures
- Record keeping of parent/child information and profiles of development
- Training
- Equal opportunities for every child
- Compliance with the Scottish Executive's National Care Standards for Education and Childcare

The service's policies and procedures, the certificate of registration and the annual inspection report, are available to read at any given time. The following is an extract from previous inspection reports: –

Conclusions on the quality of provision –

'A very high quality of childcare is offered to both the children and their parents/carers. There are many resources available, which are both age appropriate, of good quality and cover all areas of the curriculum. Throughout the inspection, interaction was of a very high quality with a caring and sensitive manner. Jane regularly takes the children on visits to local amenities. Jane's paperwork is very comprehensive, accurately completed and kept in a concise manner. She forward plans her time with the children, recording her plans and evaluating all that she has done. The children all have individual folders that their personnel information and a profile of their development are kept in. The parents have regular special meetings to discuss their children's progress, over and above the normal day to day chats about events and activities. Good relationships have been built up with the parents who give Jane ongoing positive feedback about the service that she offers, commenting that she is like an extension of their own family.

Recommendations-

'Continue to offer the high quality child care service that is in evidence.'

Police and medical checks have been successfully carried out for this service, in order to ensure safety for all children.

Referees are available on request.



Quality Assurance

I am extremely happy with the quality of care provided by Jane and more importantly, Nicole is happy and contented to be there.

There is a good mixture in the activities that Jane provides, from allowing the children to let off steam in the local play-parks to providing them with a large range of activities at home, which from memory have included playing; Video Shop, Fish & Chip Shop, Houses [and this includes the boys!] and a whole manner of activities which the children enjoy and don't even realise that it is educational because Jane makes fake banknotes etc, and ensures that they add up the cost of their purchases and give the correct change! On several occasions she has also concocted a game for the kids to take part in, whereby they have to speak French!! She taught them French for colours and numbers and they had great fun participating in this game and at this particular time Nicole was also learning some basic French at school so without realising it she was also practising her French at Out of School Care!

What mostly impresses me about Jane, is that everything is so well planned. She doesn't just pick the kids up and see what transpires, she plans everything at the beginning of the week, does the necessary preparation and is therefore well prepared for all of the activities and is still able to let the kids decide what they would prefer to do!

Jane's attitude towards her work is extremely professional, her knowledge is plentiful, and her relationship with the parents is both professional and friendly and her attitude towards the children can only be described as deeply affectionate.

She has no qualms about discussing your child's achievements and in my particular case keeping a look-out for any changes in behaviour. My husband and I have had problems throughout this year and obviously I have been very concerned about Nicole's reaction to this. Jane has been a great support in keeping an extra eye on Nicole, telling me if she seems quiet or upset and has also told Nicole that if she feels the need to talk to her she is readily available and will keep her confidence. Nicole was very moved by this gesture.

Paul has been looked after by Jane since starting School over five years ago, firstly within the night time after-school care, secondly within his own home. This timescale stands as a testament to my satisfaction of Jane's services. The activities provided by Jane range from educational, sporting to relaxing, stimulating the children at all times. Equally important, if not more important is the bond Jane and Bryn have with the children, at their recent wedding, the children were so involved it was hard to know who was the most excited. My biggest

compliment must be that the children, and I feel that they are in a home from home, being cared for by a competent, kind, "auntie."

Comments from parents who use this service.

We have always found Jane to be reliable, professional and caring towards both us and our child. She is wonderful with Jennifer and incorporates fun and education in her care to Jennifer. We trust Jane implicitly with our child and could not imagine anyone else who would love her and care for her as much as us.



Quality Assurance

Jane has been Emma's childminder for the last 3 months. Emma is 18 months and for the duration Emma has been there I feel she has flourished and thoroughly enjoyed her time spent with Jane. Emma seems to be learning every day from her time spent with Jane doing different activities painting etc. I have found Jane a very friendly person who has patience and ~~speaks~~ always fills us in on Emma's day with herself. I would highly recommend Jane to anyone.

Full reference details available on request.

My Son Kyle Diver has been with Jane for 3 months while I have been doing a course. Since then Kyle has come a long way I totally trust Jane with Kyle and I know he loves coming to Jane.

Kyle has learned a lot in the 3 months since he started. He knows new words and can do more things, his co-ordination has got better.

He now feeds himself which he couldn't do before and understands a lot of what I say because Jane has taken a lot of time to teach him things.

I would recommend Jane to any mother who would need a childminder as she makes u feel at ease and re-assures you if you're worried. Kyle will really miss both Jane & Zachery.



Activities and Equipment

The following lists of extensive resources available perhaps gives you an idea of the wide range of fun and educational activities on offer, providing for each individual child's needs, stage of development and interests.

Activities are also provided relating to 'focus of interests' such as Robert Burn's Day, Christmas and changing seasons, and key into each child's physical, intellectual, emotional and social development. Planned activities however, are flexible to suit the needs and interests of each individual child.

Imaginative Play

Office & Shop Sets	Dolls House, & Accessories
Tools Set	Barbie Dolls & Furniture
Farm Yard Set	Kitchen/House Set & Food
Train Set	Dolls & Accessories
Puppets & Soft Toys	Dressing Up Clothes
Medical Set	Cars, Garage & Roads

Outings

- Play Parks
- Nature Walks
- Museums
- Libraries
- Treasure Hunts
- Car Rallies
- Swimming
- Ice Skating
- Bowling
- Toy Library
- Mothers & Toddlers

Arts and Craft

- Colourings Books
- Tissue & Sugar Paper
- Paper & Card
- Felt Tip Pens & Pencils
- Chalk, Charcoal & Crayons
- Stencils, Rulers & Sharpeners
- Paper Cutters & Scissors
- Split Pins & Tape
- Glue & Spreaders
- Junk Modelling Resources
- Shaped Sponges
- Foil Mesh, Feathers & Glitter
- Plaster Mouldings
- Playdough & Equipment
- Paint

Baking/Cooking

- Utensils & Food
- Savoury & Sweet Recipes

Jigsaws

- Tropical Jungle
- UK
- Insert Shapes
- Hop Scotch
- Telly Tubbies
- Vehicles
- Farmyard
- Number Train
- Disney



Activities and Equipment

Construction

Wooden Blocks
Lego
Stickle Bricks
Scalextric
Click Shapes
Meccano
Mr Potato
Heads
Mega Blocks
Peg Boards

Board Games

Operation	Kerplunk	Memory Match
Tiddly Winks	Web Hangers	Battleships
Twister	Scatergories	Trivial Pursuit
Pictionary	Snakes & Ladders	Draughts
Dominoes	Rainbow Towers	Buckaroo
Junior Scrabble	Monopoly	Beauty & the Beast
Flintstones	Guess Who	Connect Four
Frustration	Coppit	Quackshot
Cootie Bug	Cards	Jenga
Pig Pong	Get Fit	Subuteo

Technology

Electrical & Mechanical
Equipment to Explore
with Appropriate Tools

Computer, TV and Books

Playstation, PC, Dance mat, Videos,
DVDs, TV, Activity Magazines, Books

Physical Play

Rattles	Heuristic Play	Hoops
Boules	Treasure Basket	Sledges
Hopscotch	Skipping Ropes	Pogo Stick
Baby Gym	Activity Centres	Cricket Set
Rackets	Table Tennis	Table Football
Indoor Golf	Hobbie Horse	Rocking Horse
Large Gym	Pull/Push Vehicles	Games/Sports
Balls & Bats	Shuttle Cocks	Frishies

Music

Keyboard & PC Tutorial
Piano & Junior Piano
Electric & Junior Drum
Electric/ Acoustic Guitars
Microphone & Amplifier
Tambourines & Maracas
Recorder

I hope that this pack has provided some useful information.
If you would like to discuss your childcare needs further, please
do not hesitate to contact me.

Lesley Jane Smith

